

DPS International Saket & R.K.Puram, New Delhi (INDIA)

APPLICATION FORM FOR ADMINISTRATIVE STAFF

(To be filled neatly in candidate's own handwriting)

Post applied for										(Attach a passport size photograph)						
1. Name																
2. Date of Birth	Ą	ge		d	d	m	m	у	y							
3. Nationality & Religion									-	Ge	ende	er		М	F	
4.Present Address:										 						
5. Phone Number:																
6. Permanent Address:																
7. Phone Number:																
8. E-mail Address																
9. Status (Married / Unmarried) (if applicable)																
10. Husband's/ Father's Name	е															
11. Husband's / Father's Occupation & Designation:																

12.Org	ganisation N	lame & A	Address:				
13. Ac	ademic Qu	alification	าร				
S.No.	EXAMS	YEAR	MARKS%	DIV.	INSTITUTION	UNIVERSITY/ BOARD	SUBJECTS
14. S	tudied Engli	ish upto v	which level	_			
	J	·					
15. Kn	nowledge of	compute	ers MSV	VORD	EXCEL	SHEET	DATABASE
INTER	RNET	EMAIL	DAT	ΓA TRA	NSFER	POWERPOINT	TALLY
16. De	etails of Exp	erience:		T	T		
NAME	E OF INSTI	TUTION	FROM	то		DUTIES	
17. To	otal Experier	nce (in ye	ears)				
18. De	etails of test	imonials	of last empl	oyment			

19. Sa	llary & allowances last drawn	Salary	Rs							
		Allowances	Rs							
20. Any other special quality/achievement (you may attach a separate sheet for the same)										
21. Th	e exact period after which you can	join, if selecte	ed							
22. Na	ame and address of two references	-								
(B)										
Date:				Signature:						